

NW/VS

19<sup>th</sup> March 2020

Dear Parents and Carers

I am sure you will all know that all schools in the UK will close on Friday 20<sup>th</sup> March 'until further notice'. However, parents of children who are 'Key Workers' can continue to bring their children into school so that they can continue to go to work.

A Key Worker is defined as: an employee who provides a vital service, especially in the police, health, or education sectors. The Prime Minister also mentioned jobs like delivery drivers.

If you fall into one of the categories above, or if you believe that your job provides a vital service, please email the school at [keyworkers@bemrose.derby.sch.uk](mailto:keyworkers@bemrose.derby.sch.uk) stating:

1. Your name
2. Your occupation
3. Your child's / children's names and the year group they are in

Send this information to school by Monday 23<sup>rd</sup> March. You will get a message back from us, as soon as we can, to let you know if your children will be allowed to enter school on Tuesday 24<sup>th</sup> of March.

For children who are allowed to return to school, the normal start and finish times will apply, we will not be in a position to continue to offer breakfast club due to staffing.

All children in the Primary phase will enter the school through the main entrance. To avoid any potential crowds gathering around the entrance at the start of the day, please leave the school site after dropping off. If you need to speak to a teacher, please call 366711 and we will get back to you as soon as possible. At the end of the day collect Primary children from outside their normal classroom.

In the Secondary school, students should come into school, as normal and go to the community lounge where they will be met and assigned their timetable for the day. Secondary students will be dismissed at 2:50pm.

If you have any questions about this email, please contact school.

We all hope that the time school is closed for will be for an absolute minimum and that all your children's education returns to normal as soon as possible.

Yours faithfully

Mr Neil Wilkinson  
Executive Headteacher