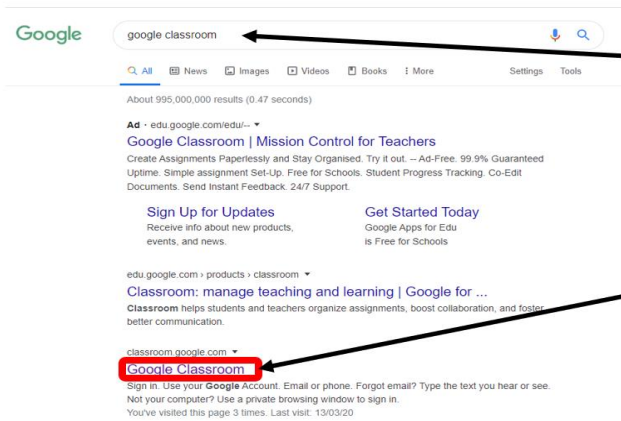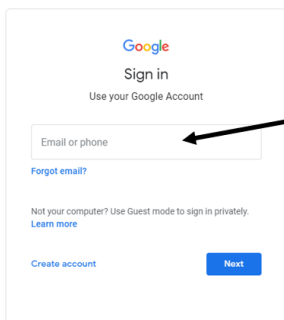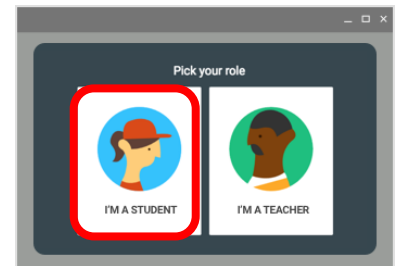# Google Classroom for Students

Run a search for Google Classroom, the easiest way is on Google Chrome

From the options select the google classroom link, ideally not the ad version if you are on a school laptop.
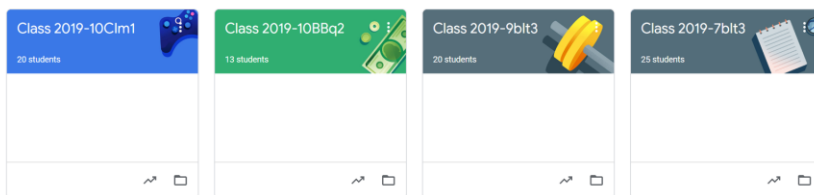
Sign in using your school email account and your normal log in password for the school network:
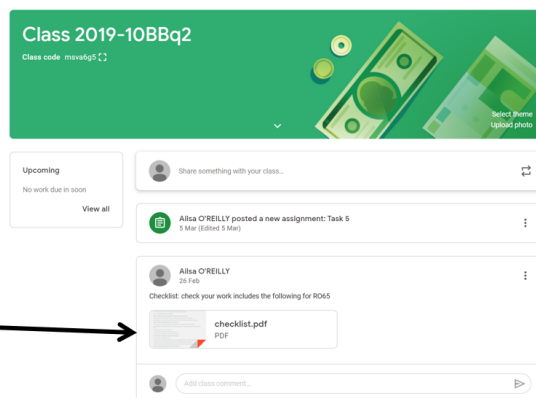
Your email is:
your school username@thebemroseschool.co.uk

When logging in make sure you choose student. Once you have logged in you will see all of your classes here like this. To choose a class click on the class name
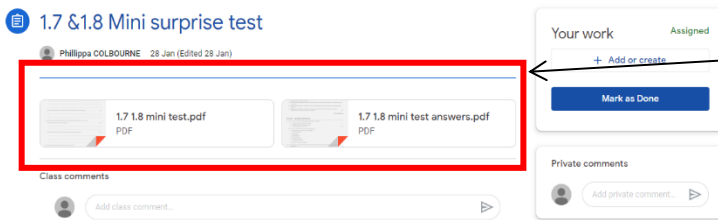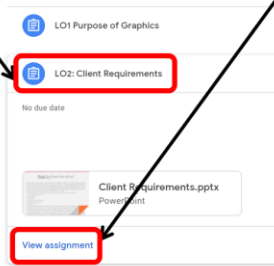
Your teacher may communicate with you using the Stream tab.
They may add in useful resources to help your learning.

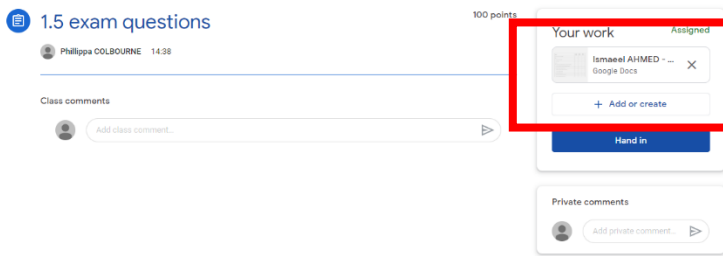You can go to classwork set by your teacher using on the classwork tab.

Click on the classwork you need to complete and view the assignment, it may come with resources like below.

When you open up the assignment you will be able to view any instructions given by your teacher any documents, websites or videos provided by your teacher.

If under **your work** you can see a document with your name you will be able to edit this document straight away and your teacher will be able to see it.

Click hand in / mark as done when the work is complete

To hand in your work: In the top right hand corner you can choose to add or create a file:
- If you have saved it to your PC select add file
- **If you do not have Word**, select Docs and you can create a document like Word to add in.
  - Slides for PowerPoint
  - Sheets for Excel
- Once you have added the file, click on hand in. Another window will appear asking you to hand it in again, select hand in.

Keep an eye on your emails and classroom page as your teacher may add comments in your classwork once it is handed in.