

Function of school	Action	Pupil numbers	Hygiene/Cleaning	Monitoring by																						
<b>Prior</b>	Restart planned. Curriculum, content, and skills considered best after such a break. Children's emotional wellbeing, mental health and academic needs a priority.			JP																						
	Risk Assessment for the school planned and available 15/5			MS/NW																						
	Contact all parents by phone or face to face to see if they plan to send their child to school.	Yr-6-27~ Yr-1 44~ R-58~		JP																						
	<table border="1"> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> <th>?</th> </tr> </thead> <tbody> <tr> <td>Nu/Re</td> <td>27</td> <td>27</td> <td>10</td> </tr> <tr> <td>Yr 1</td> <td>21</td> <td>15</td> <td>8</td> </tr> <tr> <td>Yr 6</td> <td>16</td> <td>6</td> <td>6</td> </tr> </tbody> </table>					Yes	No	?	Nu/Re	27	27	10	Yr 1	21	15	8	Yr 6	16	6	6						
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	Deep clean of identified key classrooms	TBC	All deep cleaned including staff areas, toilets and main movement areas. Extra cleaning hours organised during school day.	Site Team JP/JD																						
	Plans communicated to parents via dojo and school website			JP/NW																						
<b>Arrival</b>	Staggered start. Year 6- 8.30am, Year 1-8.45am, Reception 9am Key Workers' children not in Rec, Y1 or Y6 start 8:40 Parents drop off and leave the site immediately. Staggered start for each year group. Travel routes for parents are in place and will be communicated prior to opening.	Yr 6-27 Yr 1- 44 Rec-58	Children wash hands in arrival. Soap and towels available in all open classrooms.	JP/JD/MS																						

	Children wash hands in arrival Daily reminder of routine around hygiene and coughs [age appropriate]			
<b>Learning</b>	Cohorts in classrooms with no greater than 15. Calls to be made to parents in advance to see who plans to present to make grouping clear. Parents must inform school that they intend to bring children the week before children are admitted into school. Class teachers to organise groupings. Group sizes will need to be reviewed on a weekly basis.	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15 (The above shows maximum group sizes.)		JP/JD
	Rooms to be used: Yr 6 Rooms Key worker pupils (Classroom 7) Yr 1 rooms Reception rooms	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15 (The above shows maximum group sizes.)	Deep clean daily on all surfaces, door handles and IT. Minimise soft furnishings. Clean toys daily	JP/Site team
	Toileting to be regulated and the same route will be used by each class		Deep clean daily Children wash hands	Site team
	The same staff will work with the same classes as far as possible [working to support PPA]. ROTA in place. All classes taught by 2 teachers, on a weekly rota, supported by 1 TA.	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15		JP
	Class teachers lead the learning across but this can be delivered by TA if the need presents			JP
	Pupils to work 1 per desk and this will always be their desk where possible. Equipment on the desk is the pupils' and will be kept to a minimum (ruler, pencil, rubber, white board and pen). Drawers used for pupils' work. Water bottles on desk and taken home daily. Rooms well ventilated. Groups not mixing for activities. Groups supervised by an adult in and out of the classroom.	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15	Deep clean daily Children wash hands	JP

	Separate toilets used where available. Where groups need to share there is a system in place to stop groups mixing.																			
	Home learning to continue for yrs 2-5			JP																
<b>Break</b>	Staggered breaks taken and split by areas of school: Yr 6 - MUGA and main yard Yr 1 – MUGA and main yard Reception - MUGA, main yard and Reception outdoor area	½ groups	Play areas swept for litter post break Play equipment cleaned Children wash hands	Site team/JP																
<b>Lunch</b>	Pupils eat in year groups at tables in their teaching group. Yr groups play in their areas post lunch	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15	Wipe down after each sitting Trays, plates and cutlery all cleaned as normal Children wash hands	Catering Lunch supervisors JP																
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	Time				Lunch	Play	Lesson													
	11.45pm				Rec	X	Yr 6 & 1													
	12.15pm				Yr 1	Rec	Yr 6													
12.45pm	Yr 6	Yr 1	Rec																	
<b>Moving Around school</b>	Pupils supervised in corridors and one way system in place	All		JP																
<b>End of day</b>	All desks clear to allow for cleaning		Each classroom cleaned down thoroughly	Site team																
	Parents to arrive close to collection time and are encouraged to socially distance Dismissal times class by class Yr 6-2.50pm Key Workers – 3:15 Yr 1-3.05 pm Rec 3.20pm	Yr 6- 2x15 KW- 1x15 Yr 1- 2x15 Rec- 3x15	Children wash hands Parents wait outside school site and the pupil brought to the parent Parents leave the site promptly	JP/JD																

<p><b>Daily</b></p>	<p>If a child falls in in the school day with Covid symptoms parents will be contacted immediately and will be taken to the library to be supervised by an adult wearing PPE. The room will be well ventilated and the disabled toilet used by the child.</p> <p>If a child in a class has symptoms and is tested positive the class will be closed down for 14 days. The room will be deep cleaned and closed for 72 hours.</p> <p>In an emergency call 999.</p> <p>Any other first aid will be handled following our usual procedures.</p>		<p>Deep clean following any use of this room to isolate a pupil showing Covid symptoms.</p>	<p>JP</p>
	<p>PPE will be available for staff as necessary. Hand sanitiser available</p>		<p>PPE stocks maintained</p>	
	<p>Breaks to be taken in Teachers' non-contact rooms. Flasks for drinks.</p>		<p>Deep Cleaned Daily</p>	