

RISK ASSESMENT (3.1) – CORONAVIRUS COVID 19

Assessment for: COVID 19 – May 2022

Date: May 2022 Completed by: Mike Denison

Revision 1.8 – 10/07/2020 Revision 1.9 20/08/2020

Revision 2.0 – 28/08/2020 Revision 2.1 31/10/2020

Revision 2.2– 04/01/21 Revision 2.3 14/01/21

Revision 2.4– 24/02/21 Revision 2.5 15/04/21

Revision 2.6– 27/7/21 Revision 2.8 15/12/21

Revision 2.9– 13/1/22 Revision 3.0 5/3/22

[Schools COVID-19 operational guidance contingency framework](#)

[Http://www.bemrose.derby.sch.uk/school-policies](http://www.bemrose.derby.sch.uk/school-policies)

[Http://www.bemrose.derby.sch.uk/coronavirus-updates](http://www.bemrose.derby.sch.uk/coronavirus-updates)

<https://www.nhs.uk/conditions/coronavirus-covid-19>

<https://www.derby.gov.uk/environmental-health-licensing-trading-standards/environmental-health/health-and-safety/employees-and-public/novel-coronavirus/>

		A – Hazard Severity			B – Hazard Probability			Risk = A x B
		SERIOUS	SIGNIFICANT	MINOR	LIKELY	POSSIBLE	REMOTE	LOW 1–3 MEDIUM 4–6 HIGH 7– 9
HAZARD IDENTIFIED								
Means of infection – ASSESSED SEVERTIY / PROBABILTY		3	2	1	3	2	1	RISK = A X B
1	Spread by person to person contact within the normal school environment through day-to-day contact for example: Lack of adherence to correct social distancing protocols – contact with contaminated surfaces, equipment etc. Use of common areas/facilities such as corridor, toilets, rest rooms	x			x			9 – HIGH

(Means of infection – ASSESSED SEVERTIY / PROBABILTY		3	2	1	3	2	1	RISK = A x B
1.1	Spread of Infection person to person by asymptomatic carrier in the school environment through day-to-day contact	x			x			9 – HIGH
1.2	Spread by person to person contact with persons from outside the school environment – traveling to work etc.	x				x		6 – MEDIUM
1.3	Spread by contact with residual active virus within the school environment through coughing, sneezing etc. without following the Catch it, Bin it, Kill it” guidance – https://www.infectionpreventioncontrol.co.uk/content/uploads/2020/03/catch-bin-kill.pdf	x			x			9 = HIGH
1.4	Spread by contact with residual active virus from outside the school environment on packaging/deliveries etc.		x			x		4 = MEDIUM
1.5	Deliberate malicious attempt to infect by another person	X				X		6 = MEDIUM
1.6	Operational Hazards / Maintenance issues due to temporary “closure” or limited use of the buildings or areas during the pandemic – Water hygiene – fire testing – Gas and electrical testing – PPM routines – visiting contractors working on site		X			X		4 = MEDIUM
1.7	Changes to emergency procedure in the event of fire or other safety critical evacuation across the setting		x		x			6 = MEDIUM
1.8	Increased risk of infection to members of the BAME population in the school.	X			X			9 = HIGH
1.9	Stress and anxiety levels for staff and students	X			X			9= HIGH

<p>Full opening of the school to all pupils. Applying the guidance on infection control as issued by Government Contingency Framework – implementation guidance (publishing.service.gov.uk) Actions for schools during the coronavirus outbreak – GOV.UK (www.gov.uk)</p> <p>https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools - 19/07/21 https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p>	ongoing	LT - NW - KB - AS - Site team - Admin team - all staff	3 x 2 = MEDIUM
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CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19

WHEN

WHO

RESIDUAL RISK

WE ENCOURAGE ALL STAFF AND STUDENTS TO TAKE UP THE OFFER OF A VACCINE

1.>1.1	Although national guidance has been relaxed, in order to keep staff and students safe we are still following the “return to work after 5 days and 2 consecutive negative tests” guidance. Our current procedure is: The first day of symptoms is day zero. On day 5 test, and if negative test again on day 6 and return to work if that result is also negative. If results remain positive return to work after day 10.	ongoing	All staff	3x3=High
1.>1.1	If prolonged or “intimate care” is necessary first aiders will ensure appropriate PPE is worn. In addition eye protection worn if there is a risk from splash or respirable droplets being created, worn in accordance with https://www.youtube.com/watch?v=-GncQ_ed-9w – Used PPE/ RPE – dressing etc. treated as infectious waste material and disposed of the Bio-waste materials bins / sacks in the medical room prior to collection and disposal by PHS collections. (Weekly)	Ongoing	First-aid team	3 x 2 = MEDIUM
1.>1.1	Any person, child, young person or staff member displaying COVID19 symptoms should seek to take a test as per guidelines – https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/	Ongoing	LT -KB - AS - Reception staff	3 x 1 = LOW
1.>1.1	The school will consider and where deem appropriate, issue a COVID19 self-testing kits to any child, young adult, or staff member attending the school for whom it is felt that they might have difficulty accessing a test by any other means.	Kits in stock	LT - KB - AS	3 x 1 = LOW
1.>1.1	Whilst waiting to leave the site (if have symptoms, show symptoms or have tested positive), any person, child, young person or staff member will be isolated in the school’s medical rooms (Secondary & Primary phases) where they can be monitored by trained first aid staff whilst onsite.	Ongoing	First-aid team – site team – LT - KB - AS - reception team	3 x 1 = LOW
1.>	Temporary isolation in a ventilated space where reasonably practical (medical rooms) prior to leaving site is the preferred option. If this is not possible, then, depending on the age and or	Ongoing		3 x 2 = MEDIUM

1.1	specific needs of the child or young person, and to reduce the potential of further potential infection, they may be moved to an area at least 2 meters away from other people and accompanied by a first-aider or another supervising adult prior to them leaving site. They will be required to wear a mask.		First-aid team - LT - KB - AS - Site team	
1. > 1.1	First-aider / supervising adult in attendance to remain at 2m whenever possible 1m plus if distancing can't be maintained due to the condition of or specific welfare needs of the child or young person in isolation awaiting removal from site.	Ongoing	First-aid team - Staff -	3 x 2 = MEDIUM
1. > 1.1	Staff who have been fully vaccinated will no longer be required to self-isolate and will be able to continue attending their workplace, even if they have been in close contact with someone who has tested positive for COVID	Ongoing	LT - KB - AS - First-aid team -line managers	3 x 1 = LOW
1. > 1.1	Toilets / washrooms or other areas used by those with COVID19 symptoms will be cleaned and sanitised following use, in accordance with the non-healthcare setting guidance. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings#left-area	Ongoing	Site team - C in C	3 x 1 = LOW
1. > 1.1	First-aiders and or any other supervising adults must ensure they follow good hand hygiene practice and wash hands for at least 20 seconds with liquid soap and hot water, once PPE has been safely removed and disposed of in the yellow bins, following "contact" with someone who is unwell.	Ongoing	First-aid team - staff - site team	3 x 2 = MEDIUM
1. > 1.1	If any person, child, young adult or staff member displays COVID19 symptoms, they should seek to prevent the potential spread of any infection to the people they live with whilst awaiting a test result. https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-to-avoid-spreading-coronavirus-to-people-you-live-with/	Ongoing	Staff - pupils - parents - carers -	3 x 1 = LOW
1. > 1.1	Anyone who has helped someone with symptoms or pupils and staff that have been in close contact with them do not need to go home. There is no requirement to self-isolate if a close contact has occurred. LFT will be offered to the individual and or others.	Ongoing	First-aid team - staff - LT - KB - AS	3 x 2 = MEDIUM

1. > 1.1	Classrooms used from which a COVID19 infection has been confirmed by a positive test will be cleaned and sanitized. Areas in quarantine will be closed off prior to completion of the cleaning operation with cleaner disinfectant (1000ppm Chlorine solution) and the “electric fogger.”	Ongoing	NW-LT-KB- AS-site team	3 x 1 = LOW
1. > 1.1	A record of a negative tests will be made on the SIMS system in line with GDPR requirement	Ongoing	JOC-Admin team-LT	3 x 1 = LOW
1. > 1.1	If a Pupil has a diagnosed medical condition which would exempt them from wearing a face mask or covering and have been directed not to do so by their medical practitioner, the parent or guardian of the child or young person should notify the school. These persons should always wear a green exempt lanyard.	ongoing	LT - JP - KB	3 x 1 = LOW
1. > 1.1	If a member of staff has a diagnosed medical condition, which would exempt them from wearing a facemask or covering and they have therefore been directed not to do so by their medical practitioner, they should raise this with the Executive Headteacher. They should always wear a green exempt lanyard.	Jan22	LT-KB-AS- GOVS	3 x 1 = LOW
1. > 1,1	Pupils are advised to sanitise / wash hands on a regular basis.	Jan 22	LT-KB-AS - site team	3 x 2 = MEDIUM
1. > 1.1	Secondary phase pupils encouraged to maintain social distancing between year groupings & minimise “contact” between children and staff at entrances and or on corridors etc. at lesson changes between specialist subjects when these occur - use of signage, notices poster campaigns and support and encouragement from duty and staff in general.	ongoing	LT-Duty staff - site team - staff	3 x 2 MEDIUM
1. > 1.1	Classrooms can still be organised to facilitate social distancing - desks facing forwards - maximum 30 pupils per class - all “unnecessary” furniture and other items removed from classrooms. Equally staff may choose to organise pupils in times where risk is controlled to have pupils sat in alternative configurations.	ongoing	LT-Staff-site team	3 x 2 - MEDIUM
1. > 1.1	Class teachers to teach from the front where possible with adults looking to maintain 2m distancing between each other and from children whenever possible but must avoid “close, face to face contact” time spent within 1m of anyone.	ongoing	LT - AS - Staff	3 x 2 = MEDIUM

1. > 1.1	Primary phase pupils coat pegs, used to hang coats/bags etc. spaced to avoid contact between items Pupil entry to cloak room area staggered and managed by class teacher/support staff to maintain social distancing regime at the start and end of the school day	Ongoing	KB-Staff- pupils- parents-carers	3 x 1 = LOW
1. > 1.1	Additional provision made in all specialist subject areas and locations to ensure sanitization of equipment, resources, touch surfaces is undertaken throughout the school day across the setting.	Ongoing	LT-AS-KB-site team-SBM-BG- RR	3 x 1 = LOW
1. > 1.1	Risk assessments linked to the provision made in specialist subject areas and locations linked to the guidance issued by the leading Association e.g. BAALPE, CLEEAPSS	Ongoing	LT-AS-KB- SBM-BG-RR	3 x 1 = LOW
1. > 1.1	Assemblies can be held. Windows and doors to be always open. Large gatherings (e.g. whole school assemblies) are currently not permitted.	Ongoing	LT-NW-AS- KB-Staff - ICT	3 x 1 = LOW
1.1	The forgoing RA assessment represents the school's best endeavours to ensure the school is COVID19 compliant and as safe as is reasonably practical for all those persons, children, young adults or staff members attending the setting in accordance with the published advice – https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools	Ongoing	LD-NW-LT- AS-KB-MD	3 x 2 = MEDIUM
1. > 1.1	Staff are to keep occupied spaces well ventilated–open windows and doors. (Fire doors must not be propped open). CO2 monitors are provided in classrooms and offices. Staff can use these to quickly identify where ventilation needs to be improved. Guidance on this has been sent out.	ongoing	LT - AS - Staff	3 x 2 = MEDIUM
1. > 1.1	The Executive Headteacher for the time being will consider the viability of any educational visits.	Ongoing	LT-NW-AS- KB-Staff - ICT	3 x 1 = LOW

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RISK
1.1	<p>National Guidance from the DfE alongside medical advice will be used to determine the contents of the RA. This will form the reasonable adaptations to support the colleagues and pupils in the workplace.</p> <p>Contingency Framework – implementation guidance (publishing.service.gov.uk)</p> <p>What parents and carers need to know about early years providers, schools and colleges – GOV.UK (www.gov.uk)</p>	Ongoing	LD-NW- LT-AS- KB-MD	3 x 2 = MEDIUM
1.1	<p>Whilst ever our existing supply lasts, test kits will be available for pupils and staff. Test kits for staff are available from the staffroom in secondary and from the Headteacher of the Primary school. Students can access test kits from reception.</p>	Ongoing	LD-NW- LT-AS- KB-MD- Class teacher	3 x 1 = low

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19 EXTREMELY CLINICALLY VULNERABLE [ECV] CLINICALLY VULNERABLE [CV] COMMUNITY MEMBERS	WHEN	WHO	RESIDUAL RISK
National Guidance from DfE around CEV and CV alongside medical advice will be used to determine the contents of the RA. This will form the reasonable adaptations to support the colleague in the workplace.	Ongoing	LD-NW-LT- AS-KB	3 x 2 = MEDIUM

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RISK
1. > 1.2	Staff are encouraged to cycle or walk to work.	Ongoing	All staff	3 x 1 = LOW
1. > 1.2	If a parent or visitor requires first-aid assistance the first aider will assess the requirement to wear PPE – where “fleeting” care is needed, for example providing an ice pack, Inhaler, antiseptic wipe for the visitor to use themselves, the First aiders may maintain 2m distance or 1m + distance with good hand washing practice and or disposable gloves and face covering	Ongoing	First-aid team	2 x 2 = MEDIUM
1.2	Contractors–Who have symptoms or have tested positive must not attend the school.	Ongoing	LD–NW–LT– AS–KB–MD– Staff	3 x 1 = low

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RISK
1 > 1.3	Staggered Lunch & play [break] times for across the school reducing numbers	Ongoing	LT-NW-KB	3 x 1 = low
1 > 1.3	Key stage 4 class sizes will not exceed 30	Ongoing	LT-NW-AS-KB	3 x 1 = LOW
1. > 1.3	Whole School Day rescheduled to accommodate staggered, breaks, lunchtimes in both Primary and secondary phase settings.	Ongoing	LT-NW-KB	3 x 1 = LOW
1 > 1.3	Specific routes to be used, one-way systems, staggered timings – planned maintenance or emergency works in progress – briefed to staff via – Head teacher’s briefings, BLOGs & bulletins – LT & Line managers briefings. Changes relating to school day communicated to parents via school website – http://www.bemrose.derby.sch.uk/ or by letter – emails – telephone calls.	Ongoing	LT - KB - AS - NW - Amin team	3 x 1 = LOW
1 > 1.3	Staggered meal breaks supported & supervised to ensure hand washing/sanitising hygiene routines for pupils are observed prior to eating or drinking	Ongoing	LT - KB - AS - SA -mid day staff	3 x 1 = LOW

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RIKS
1 > 1.3	Sanitising stations (at least 60% alcohol) supplement hygiene regime. Poster campaign – signs and notices promoting correct hygiene routines displayed across the settings.	Ongoing	SITE team – LT-KB – AS	3 x 1 = LOW
1 > 1.3	Sanitiser stations (at least 60% alcohol) provided at doors and intersections between areas of the school – main door, corridors, entrance to main hall – kitchen – storerooms.	Ongoing	Site team – LT KB AS	3 x 1 = LOW
1 > 1.3	Cleaning / sanitising regime centred on sanitisation of potential points of indirect infection – surfaces, handles, IT equipment, toilets (staff & pupil) using 1000ppm Chlorine solution made from a tablet dissolved in water.	Ongoing	Site team – staff	3 x 1 = LOW
1. > 1.3	Additional cleaning staff deployed to provide enhanced cleaning & sanitise of touch points – handles, door plates, light switches – contact surfaces – on a “rolling” pattern across the setting throughout the day.	Ongoing	NOR– LT – KB – AS	3 x 1 = LOW
1. > 1.3	Cleaners will work in school time and out of school hours. Where equipment is shared it will be wiped down post use with sanitizer. Where possible they will work in shifts– school hours and out of hours. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings	Ongoing	NOR – LT – KB – AS	3 x 1 = LOW
1. > 1.3	Appropriate disposable PPE–Apron–facemask–visor–gloves– available to site team at cleaner’s stores at both phases. Use and supply of PEE by the cleaning / site team monitored by the Cleaner in Charge and NOR in accordance with the COSHH risk assessments for products being used.	Ongoing	NOR – LT – AS – KB – Site team	3 x 2 = MEDIUM
1>1.3	Levels of PPE stock monitored daily by cleaner in charge. (Primary & Secondary phases)	Ongoing	CinC– premises team	3 x 1 = LOW
1>1.3	For cleaning the use of water–based sprays will be used where possible to dampen particle movement. The sprays will have chlorine base that neutralises the virus. The contact time on the surface before wiping shall be 30 seconds. (Primary & Secondary phases)	Ongoing	CinC– premises team	3 x 1 = LOW

1>1.3	A '2 stage clean' will be adapted. Clean once for the dirt, clean again for the virus. (Primary & Secondary phases)	Ongoing	CinC-NOR	3 x 1 = LOW
1>1.3	Face coverings are available for staff and students-until stock runs out.	Ongoing	All	3 x 1 = LOW
1>1.3	A teacher is not expected to wear a face covering whilst they are teaching. Face coverings do not need to be worn outside.	Ongoing	All	3 x 1 = LOW
1>1.3	Should the need arise the movement back to some regulated bubbles will be considered and in doing so we will move to remote learning and will follow the remote learning policy as published. Remote-Learning-Policy-January-2021.pdf (bemrose.derby.sch.uk)	Ongoing	All	3 x 1 = LOW
1.>1.3	Publication & promotion of Government, National Institute for Health Protection formally PHE & DfE guidance - Social distancing - Catch it-Bin it-Kill it. - NHS Track and Trace https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance	Ongoing	site team - admin team	3 x 1 = LOW



20200928 CDT20-174
COVID School Guide :

1.>1.3	All "multi use items" such as Inhalers, spacers, cool packs and or containers for medication, kept for individual students, must be sanitised using a sanitising wipe immediately after use before being returned to safe storage in the medical room cupboards / refrigerators.	Ongoing	First-aid team	3 x 1 = LOW
1.>1.3	In the event of a serious injury or illness (non COVID19) requiring direct contact with a casualty full PPE - Face mask - disposable gloves - disposable apron - If a dynamic risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn during the period of treatment. PPE / RPE to be worn in accordance with the guidance https://www.youtube.com/watch?v=-GncQ_ed-9w	Ongoing	First-aid team	3 x 2 = MEDIUM
1.>1.3	No additional PPE is required for a fleeting contact e.g. Applying a plaster to a graze. Try to keep a safe distance. After administering first aid, wash hands thoroughly as soon as possible and have the area sanitised.	ongoing	First-aid team	3x2=medium

<p>1. > 1.3</p>	<p>In the event that a casualty requires CPR following an accident or as a result of non COVID19 related circumstances chest compressions only will be administered – first-aid team briefed and referred to website link below.</p> <p><i>No rescue breaths should be given in the event of CPR being required</i></p> <p>The casualty’s mouth should be covered with a face shield or a thin, clean cloth, handkerchief, tea towel for example to prevent the spread of respirable droplets during the CPR procedure.</p> <p>https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19</p>	<p>Ongoing</p>	<p>First-aid team</p>	<p>3 x 2 = MEDIUM</p>
<p>1. > 1.3</p>	<p>Passive monitoring pupils & staff, to encourage anyone who may be feeling unwell to recognise possible COVID19 symptoms and to react to and manage such symptoms appropriately.</p> <p>https://www.england.nhs.uk/coronavirus/community-social-care-ambulance/symptoms-of-covid-19-and-medical-advice</p> <p>A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)</p> <p>A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</p> <p>Loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal</p> <p>Most people with coronavirus have at least 1 of these symptoms</p>	<p>Ongoing</p>	<p>All staff – first-aid team – LT – KB – AS</p>	<p>3 x 2 = MEDIUM</p>

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RISK
1. > 1.3	Face tissues and hand sanitiser available in every classroom, office and work area to facilitate personal hygiene. “Catch it – Bin it – Kill it” messages / posters prominent in all areas https://www.infectionpreventioncontrol.co.uk/content/uploads/2020/03/catch-bin-kill.pdf	Ongoing	LT – KB – AS – Site team – staff	3 x 1 = LOW
1. > 1.3	Promote – publicise and “enforce” strict hand washing/sanitising routines for pupils– monitored by duty staff – Poster campaign across the setting on corridors by sinks and in hygiene areas.	Ongoing	LT – KB – AS All staff	3 x 1 = LOW
1. > 1.3	Look where possible to maintain social distancing regimes support & educate pupils. “One way” “keep left” policy adopted in communal spaces / corridors.	Ongoing	Site team – LT – KB– AS – Staff – pupils	3 x 2 = MEDIUM
1. > 1.3	All seating, touch surfaces sanitized between lunchtime services (Middays/site team) Catering equipment, plate, cutlery cleaned after service and sanitised using the commercial dishwasher provided in the school kitchen.	Ongoing	Middays – Catering team – site team	3 x 1 = LOW

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19		WHEN	WHO	RESIDUAL RISKS
1 > 1.4	Whenever possible avoid paper system which encourage transferring hard copy into or out of school, use electronic means of communications, ordering and invoicing where practical	Ongoing	Finance team- admin- supplier	2 x 1 = LOW
1. > 1.4	Having completed decanting deliveries. All staff must carefully remove and dispose of any PPE worn during the operation and wash hands for a minimum of 20-seconds and or sanitize their hands immediately in order to maintain good hygiene practice.	ongoing	Site team – reception – admin	3 x 1 = LOW
1. > 1.4	All counters and touch surfaces cleaned and sanitised regularly throughout the day and following each delivery/ receipt of mail, packages etc. in addition to the normal cleaning regime	Ongoing	Reception- admin-site team	3 x 1 = LOW
1 > 1.4	Reception staff – face coverings may be worn if they feel the desired need and have “no choice but to” engage with visitors in close proximity.	Ongoing	Reception team – parents – LT – KB – AS	3 x 1 = LOW
1.4	All control measure listed above to mitigate risk of accident infection by direct contact with others in the course of the working day	ongoing	All staff	3 x 1 = LOW
	CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19	WHEN	WHO	Residual Risks
1.5	Staff to be briefed on the potential threat of malicious infection when dealing with behavioural issues in the classroom	Ongoing	NW-LT-KB-AS	3 x 1 = LOW
1.5	All staff, particularly those facing the public to be briefed on the potential threat of malicious infection	ongoing	NW-LT-KB-AS	3 x 1 =LOW
1.5	Existing glass reception screens to remain closed when speaking to visitors and parents. Additional temporary “Perspex” screens also provided	Ongoing	Site team	3 x 1 = LOW

1.5	Leadership Team to take appropriate action in respect or reports any such threat to life against any member of staff, child or young person at the school	Ongoing	NW-LT-KB-AS	3 x 1 = LOW
1.5	Any such attempt to infect of threat to do so must be reported to/ logged by LT	Ongoing	All staff	3 x 1 = LOW

CONTROL MEASURE / PRECAUTIONS AGAINST OPERATIONAL / MAINTENANCE ISSUES		WHEN	WHO	RESIDUAL RISK
1.6	Legionella contamination - all areas of the school have continued to be accessible throughout the period of reduced operations. Water hygiene checks completed - areas of reduced use flushed & readings recorded in water hygiene log in accordance with the appropriate schedule	Ongoing	DCC contractors - Site team	2 x 1 = LOW
1.6	Water hygiene visits by DCC approved contractors have continued and will be facilitated by appointment, out of hours where practical, following return to full operation using social distancing measures and infection control measures and routines, hand washing and PPE	Ongoing	DCC contractors - Site team	2 x 1 = LOW
1.6	Fire systems and alarms continue to be tested weekly to ensure operational safety is maintained following the period of reduced operations - actions logged in fire logbook. Ensure fire doors are not wedged open for ventilation during COVID19 pandemic which may compromise fire safety. https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-equipment-drills-and-training	Ongoing	DCC contractors - Site team	2 x 1 = LOW
1.6	Classrooms and enclosed spaces should be well ventilated allowing fresh air flow. This can be with the opening of doors and or windows for all or periods in the room	Ongoing	DCC contractors - Site team	2 x 1 = LOW
1.6	Quarterly fire alarm system tests conducted by approved contractor (Honeywell/Aegis) by appointment, out of hours where practical and actions recorded in Fire log book Link - https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-equipment-drills-and-training	Ongoing	DCC contractors - site team	2 x 1 = LOW
1.6	Air conditioning units across the school are serviced and maintained by contractors appointed by Derby City Council (MITIE) at the appropriate frequency and are of a type for which use is not restricted by the COVID19 pandemic. Service visits arranged by appointment out of hours whenever practical https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm	Ongoing	DCC contractors - site team	2 x 1 = LOW

CONTROL MEASURE / PRECAUTIONS AGAINST OPERATIONAL / MAINTENANCE ISSUES		WHEN	WHO	RESIDUAL RISK
1.6	Gas installation in all areas of the school are checked and certified by qualified and approved GAS SAFE engineers (MITIE) appointed by Derby City Council at the appropriate frequency during and following the COVID19 pandemic - https://www.hse.gov.uk/coronavirus/gas-safety/index.htm	Ongoing	DCC contractors-site team	2 x 1 = LOW
1.6	General maintenance undertaken by outside contractors by appointment only. (VIA DCC Helpdesk through the school's buildings maintenance package) "Out of hours" when possible.	ongoing	DCC- contractors-site team	2 x 1 =LOW
1.6	Wherever practical only essential/safety critical maintenance to be carried out during school opening hours.	Ongoing	DCC- contractor-site team	2 x 1 + LOW
1.6	Staff are informed through email, briefings etc. of any maintenance being carried out in communal areas, toilets, etc. Working areas are "cordoned off" off for safety and distancing.	Ongoing	<u>NOR</u>	2 x 1 = LOW
1.6	Social distancing is managed / maintained by site team whilst contractors are working on site. Any documentation (RAMS) required is sent/received prior to the contractor arriving on site.	Ongoing	Site team- contractors	2 x 1 = LOW
1.6	Safe systems of work/risk assessment, which include COVID-19 control measures (social distancing, hygiene) are required and must be agreed by the school prior to the commencement of any works.	Ongoing	DCC- Contractors	2 x 1 = LOW

CONTROL MEASURE / PRECAUTIONS AGAINST OPERATIONAL / EMERGENCY PROCEDURES		WHEN	WHO	RESIDUAL RISK
1.7	Evacuation procedure amended taking into account the new COVID-19 measures. Priority is preservation of life using the nearest exit route. Update emergency evacuation procedures communicated via email - briefing etc. Staff, visitors and contractor's social distance at assembly areas (2m separation) as far as is reasonably practicable.	Ongoing	LT-site team	2 x 2 = MEDIUM

CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19 BAME CCOMMUNITY MEMBERS		WHEN	WHO	RESIDUAL RISK
1.8	<p>Analysis of the impact on those from the BAME communities, in terms of infection rates and outcomes during the COVID19 pandemic shows that members of those communities are potentially at greater risk of infection and more serious outcomes should they become infected.</p> <p>https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/892376/COVID_stakeholder_engagement_synthesis_beyond_the_data.pdf</p>			
1.8	<p>The risk control measures detailed in the forgoing document are designed to create a COVID19–secure workplace by identifying and eliminating hazards where possible and mitigating the controllable risks which the COVID19 pandemic represents to everyone, BAME or otherwise. In addition to this RA a further risk assessment will be offered to those BAME colleagues wishing to undertake it, to identify “person specific”, “BAME related” concerns upon which “the school” can exert its influence or introduce controls to limit their impact on our BAME colleagues.</p>	Ongoing	LD–NW–LT– KB–AS–MD	3 x 2 = MEDIUM
CONTROL MEASURE – GUIDANCE TO SCHOOLS – INFECTION CONTROL COVID19–STRESS and ANXIETY		WHEN	WHO	RESIDUAL RISK
1.9	<p>Staff and students maybe experiencing extra anxiety and stress at this time. School promotes well being through the PSHE scheme of work for students. Staff have access to their LM and SLT. Students can be referred to the calm zone. Students can be referred to on site mental health team based in the balcony.</p> <p>There are various phone numbers, if someone needs help</p> <p>999 111 08454647 Or text 85258</p> <p>www.gov.uk/guidance/mental-health-and-wellbeing-support-in-schools-and-colleges</p>	Ongoing	LD–NW–LT– KB–AS–MD	3 x 2 = MEDIUM